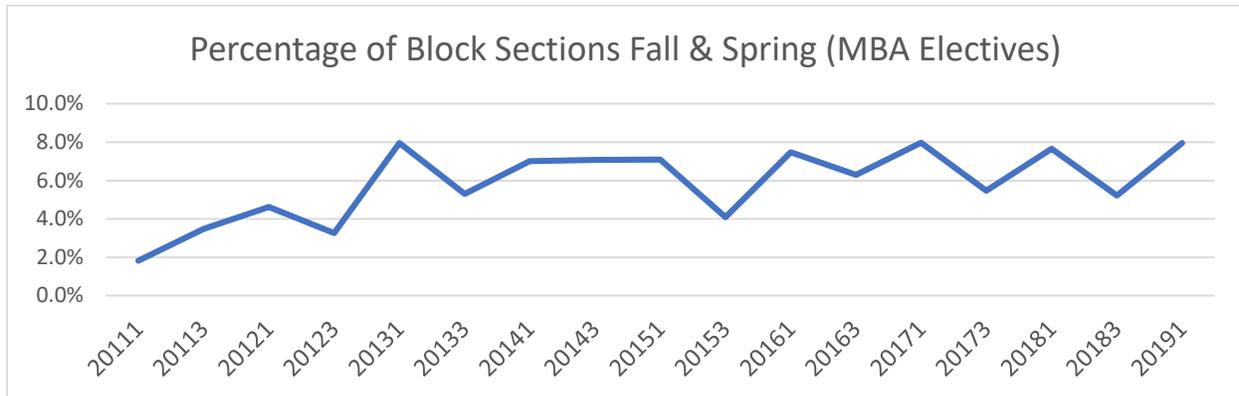


Block Week Teaching

Approved by the Executive Committee November 13, 2018

Context: Currently there is more demand to teach block week courses than the schedule and space can accommodate, so the goal of this document is to outline an equitable policy.



Proposal: Each instructor is capped at one block week format course per academic year for teaching credit.

- Chazen Global Immersion courses for add comp are excluded from this cap.
- All deviations from regular term teaching need to be approved by the Dean's office.

Prior to scheduling, each course should be reviewed to ensure that learning is not compromised with a block week format. Faculty wanting to teach in this format (including faculty who teach existing block week courses) must submit to the Dean's Office the info below:

- Pedagogical logic for the scheduling format
- Changes from the regular term format made to ensure engagement and retention
- Volume and timing of homework
- Description of pre-course and post-course work due

Please note: students should have at least 2 weeks following the end of a block week course to turn in post-course work, except that for block weeks taught during the Summer B term, the due date of post-course work should be at least one week after the end of the B term.

After the course is taught and grades are submitted:

- The instructor should submit to Samberg evidence that learning outcomes are satisfactory (e.g., performance on HW and exams).
- Samberg will review the quantitative and qualitative feedback to share with chairs and instructors.

Meeting these conditions does not guarantee that a specific block week course will be listed or continued, given that there is usually an oversupply of instructors who want to teach in this format. Final decisions on block week course listings will be made by the Dean's Office based on course distribution across divisions, faculty preference, student demand, and operational constraints.