

## Step by step guide to writing a research grant proposal

### Introduction

**Step 1:** Announce the topic and the area

**Step 2:** State your focus

**Step 3:** Place the proposed research in context and explain the need for this research. Is the research timely? Why?

**Step 4:** State the broad aims of the study

### Context/Background

**Step 1:** Review previous studies

**Step 2:** Indicate gaps/limitations/shortcomings or show how you can extend this work

**Step 3:** Talk about prior work done by you (and collaborators) and explain how the proposed research will build on this work

**Step 4:** State the specific objectives of the research and research questions

**Step 5:** Show how this study is going to be innovative and offer something new

### Method and Data

**Step 1:** Describe the data collection/sample

**Step 2:** Highlight advantages of using the sample and show its representativity

**Step 3:** Present an overview of the data analysis method

**Step 4:** Highlight advantages of the method and originality

### Dissemination/Impact

**Step 1:** Discuss who the research will benefit (specific user groups, policy makers, society at large)

**Step 2:** What is the project going to produce? How will user groups hear about the project and its findings? You can talk about: journal papers, conference presentations, teaching materials/courses, other publicity/other media, workshops (target audiences, purpose), networking/partnerships, any other materials