

HEC LAUSANNE

fact sheet 2023-2024

HEC Lausanne, the Faculty of Business and Economics of the University of Lausanne (UNIL) is a high-level research faculty with a strong international influence. Situated only 10 minutes by public transport from the city center of Lausanne, the UNIL campus has exceptional sports, cultural and leisure facilities in a green and spacious environment by Lake Geneva, Lac Léman in French, with the Alps in the background. Lausanne is known as the Olympic Capital as it is the home of the headquarters of the International Olympic Committee and many international sports federations. Located in the French-speaking part of Switzerland, this vibrant and cosmopolitan city is about 60km from Geneva International Airport and easily connected by train.



study programs

BSc in Economics
BSc in Management

MSc in Accounting, Control and Finance
MSc in Actuarial Science
MSc in Economics
MSc in Finance
MSc in Information Systems and Digital Innovation

MSc in Law and Economics
MSc in Management

MLaw in Legal Issues, Crime and Security of Information Technologies
MSc in Sustainable Management & Technology

QTEM Program



academic calendar

	Autumn semester	Spring semester
WELCOME DAY	September 14, 2023	February 16, 2024
FIRST DAY OF CLASSES	September 19, 2023	February 19, 2024
BREAK	-	March 29 to April 5, 2024
LAST DAY OF CLASSES	December 22, 2023	May 31, 2024
EXAMINATION SESSION	January 12 to February 3, 2024	June 10 to July 6, 2024
RETAKE SESSION		August 19 to September 7, 2024

More info: www.unil.ch

nomination deadlines

	For coordinators	Online applications and forms for students
Autumn semester		
FACULTY/UNIL AGREEMENTS, QTEM OVERSEAS	March 31, 2023	June 30, 2023
SEMP, SWISS MOBILITY, QTEM EUROPE	May 31, 2023	June 30, 2023
Spring semester		
ALL AGREEMENTS	October 15, 2023	November 30, 2023

All exchange students must be nominated by the Student Exchange Office of the partner university using the nomination form sent by hec.incoming@unil.ch. Students will then receive the online application and relevant information for their exchange at HEC Lausanne by e-mail.



course registration and academic information

Courses

Bachelor exchange students can only take courses in the 2nd and/or 3rd year of the Bachelor program (undergraduate).

To attend Master courses (graduate), exchange students must have completed a Bachelor's degree or a minimum of 180 ECTS in Management and/or Economics.

The courses in the Master of Accounting, Control and Finance (MScCCF) and in the Master in Sustainable Management & Technology (SMT) are not open to exchange students.

Some courses may require specific prerequisites and the approval of the Professor.

All HEC students are strongly recommended to have a personal laptop computer.



Timetables and courses

<http://hecnet.unil.ch/hec/timetables>

Courses for exchange students

www.unil.ch/hec/exchange/choice-of-courses

Courses outside HEC Lausanne

Exchange students registered at HEC Lausanne are allowed to take courses in another faculty of UNIL, but most courses must be taken at HEC Lausanne, the main faculty where the student is enrolled.

A limited number of courses are also open at the Ecole Polytechnique Fédérale de Lausanne (EPFL), upon request by the student before or at the beginning of the semester, directly to the department concerned.

Registration

Students must register for courses/exams during the 3rd and 4th weeks of the semester.

Registration dates for exams: www.unil.ch/hec/exchange/exams

Exchange students are expected to take their exams during the official exam session under the same conditions as regular students.

Format of examinations

Written, oral, seminar or ENEP (Onsite digital exams)

Full time course load

30 ECTS per semester
14 weeks of classes

Transcripts of records

An official transcript is sent by e-mail to the exchange coordinator of the home university about ten days after the end of the examination session.

Languages

Language of instruction

Courses at the Bachelor level are taught in French with a selection of courses in English. At the Master's level, courses are mainly taught in English.

Language requirements

Exchange students are not required to pass any language proficiency test. A minimum level of B2 according to the «Common European Framework of Reference for Languages» is required in French and/or English depending on the language of instruction of the course attended by the student.

French classes

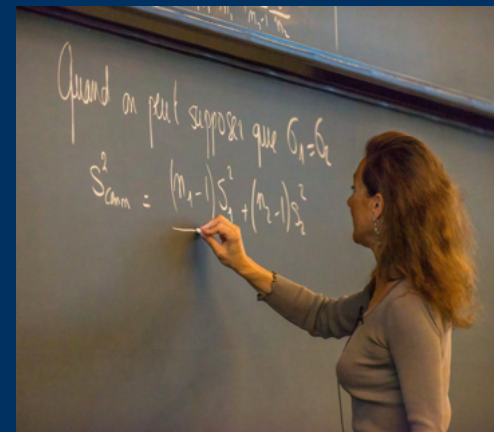
The School of French as a Foreign Language (EFLE) offers courses for non French-speaking students. They are free and can be taken throughout the semester in parallel with courses at HEC Lausanne.

Intensive French courses (Cours de vacances) are also available before the start of the semester(s).

More info:

EFLE: www.unil.ch/fle

Cours de vacances: www.unil.ch/cvac



grading system

UNIL grades (0-6 scale)	ECTS grades	Definition
6	A	Excellent
5.5	B	Very good
5	C	Good
4.5	D	Satisfactory
4	E	Pass
3/3.5	FX	Fail
1/1.5/2/2.5	F	Fail
0		Unjustified absence at the exam or cheating

HEC LAUSANNE

fact sheet 2023-2024



Ms Madeleine LINARD

Executive Director for
International Relations
madeleine.linard@unil.ch
+41 21 692 33 07



Ms Isabelle SCHMID

Exchange Program Manager
+ QTEM Program
isabelle.schmid@unil.ch
+41 21 692 36 85



Ms Inès ROSATI

Incoming Students Assistant
+ Fact Sheet
hec.incoming@unil.ch
+41 21 692 33 08



Ms Jessica FASTRÉ

Outgoing Students Advisor
Switzerland, Europe, Australia & Japan
hec.outgoing@unil.ch
+41 21 692 33 11



Ms Jessica ULLOA

Outgoing Students Advisor
Overseas
hec.outgoing@unil.ch
+41 21 692 33 39



about UNIL

7 faculties

190 research units

335 partner universities

17'000 students

125 nationalities

40 sheep on campus

2 km² campus area

133 sports activities

10 minute walk to lakeshore



HEC Lausanne

2 bachelor programs
9 master programs

International Relations Office
Internef 256 and 256.1
UNIL-Chamberonne
1015 Lausanne
Switzerland

Erasmus code:
CHLAUSANN01

www.unil.ch/hec/exchange/in

www.unil.ch/hec



about covid-19

www.unil.ch/coronavirus



find us on:





health insurance

As health and accident insurance is mandatory in Switzerland, foreign students must have an insurance coverage that complies with Swiss regulations. If a foreign health and accident insurance does not offer the minimum coverage required by Swiss law, exchange students will have to contract a Swiss health and accident insurance for international students. European students can benefit from the minimum coverage required by Swiss law if they have a European Health Insurance Card.

More info:

www.unil.ch/international/insurance

living costs

The average budget a student needs to live in Lausanne is around CHF 1'950 per month (incl. CHF 600 to 800 per month for accommodation). This amount includes food, personal effects, housing, health and accident insurance, books and school supplies.

More info:

www.unil.ch/international/insurance

UNIL tries as much as possible to secure accommodation for all exchange students in an FMEL hall of residence. However, since FMEL has a limited number of places available, UNIL cannot unfortunately guarantee housing for all exchange students and priority is given to those coming from overseas.

It is therefore recommended that exchange students consider other housing options on the private rental market at the same time. If needed, UNIL and EPFL run a joint accommodation database reserved exclusively for students.

More info:

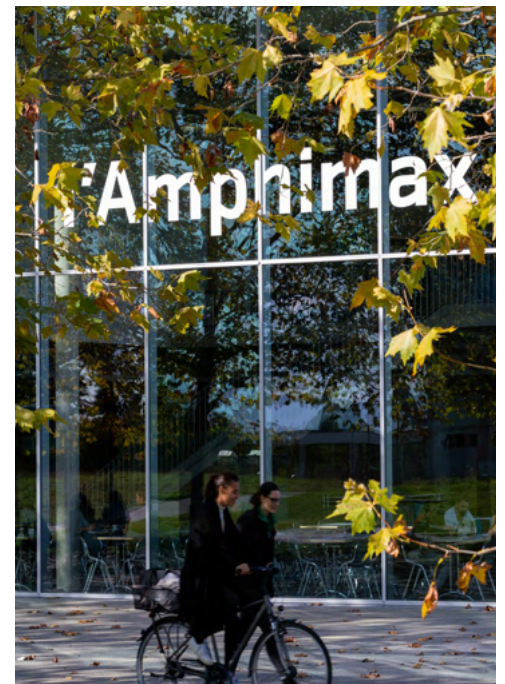
www.unil.ch/international/comingtolausanne

www.fmel.ch

www.unil-epfl-logement.ch/en

accommodation

UNIL works closely with the Fondation Maisons pour Etudiants Lausanne (FMEL), which welcomes over 3'500 students at 14 sites, mainly in the greater Lausanne area.



Updated: January 2023



student services

Information for exchange students www.unil.ch/international/incoming

Life on campus www.unil.ch/etudiants

UNIL-EPFL Sports <https://sport.unil.ch/>

University Library <https://www.bcu-lausanne.ch/en/>

IT Services www.unil.ch/etudiants/IT

Support and Assistance (e.g. disabilities) www.unil.ch/etudiants/Support-assistance

HEC Career Center <https://heccareer.ch/>

Comité HEC Lausanne <https://comite.ch/>

ESN-UNIL student association <https://unil.esn.ch/>