HEC Lausanne, the Faculty of Business and Economics of the University of Lausanne (UNIL) is a high-level research faculty with a strong international influence. Situated only 10 minutes by public transport from the city center of Lausanne, the UNIL campus has exceptional sports, cultural and leisure facilities in a green and spacious environment by Lake Geneva, Lac Léman in French, with the Alps in the background. Lausanne is known as the Olympic Capital as it is the home of the headquarters of the International Olympic Committee and many international sports federations. Located in the French-speaking part of Switzerland, this vibrant and cosmopolitan city is about 60km from Geneva International Airport and easily connected by train.

**academic calendar**

<table>
<thead>
<tr>
<th></th>
<th>Autumn semester</th>
<th>Spring semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELCOME DAY</td>
<td>September 14, 2023</td>
<td>February 16, 2024</td>
</tr>
<tr>
<td>FIRST DAY OF CLASSES</td>
<td>September 19, 2023</td>
<td>February 19, 2024</td>
</tr>
<tr>
<td>BREAK</td>
<td>-</td>
<td>March 29 to April 5, 2024</td>
</tr>
<tr>
<td>LAST DAY OF CLASSES</td>
<td>December 22, 2023</td>
<td>May 31, 2024</td>
</tr>
<tr>
<td>EXAMINATION SESSION</td>
<td>January 12 to February 3, 2024</td>
<td>June 10 to July 6, 2024</td>
</tr>
<tr>
<td>RETAKE SESSION</td>
<td>August 19 to September 7, 2024</td>
<td></td>
</tr>
</tbody>
</table>

More info: [www.unil.ch](http://www.unil.ch)

**nomination deadlines**

<table>
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<tr>
<th></th>
<th>For coordinators</th>
<th>Online applications and forms for students</th>
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<tbody>
<tr>
<td><strong>Autumn semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FACULTY/UNIL AGREEMENTS, QTEM OVERSEAS</td>
<td>March 31, 2023</td>
<td>June 30, 2023</td>
</tr>
<tr>
<td>SEMP, SWISS MOBILITY, QTEM EUROPE</td>
<td>May 31, 2023</td>
<td>June 30, 2023</td>
</tr>
<tr>
<td><strong>Spring semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ALL AGREEMENTS</td>
<td>October 15, 2023</td>
<td>November 30, 2023</td>
</tr>
</tbody>
</table>

All exchange students must be nominated by the Student Exchange Office of the partner university using the nomination form sent by [hec.incoming@unil.ch](mailto:hec.incoming@unil.ch). Students will then receive the online application and relevant information for their exchange at HEC Lausanne by e-mail.
Languages

Language of instruction
Courses at the Bachelor level are taught in French with a selection of courses in English. At the Master’s level, courses are mainly taught in English.

Language requirements
Exchange students are not required to pass any language proficiency test. A minimum level of B2 according to the «Common European Framework of Reference for Languages» is required in French and/or English depending on the language of instruction of the course attended by the student.

French classes
The School of French as a Foreign Language (EFLE) offers courses for non-French-speaking students. They are free and can be taken throughout the semester in parallel with courses at HEC Lausanne.

Intensive French courses (Cours de vacances) are also available before the start of the semester(s).

More info:
EFLE: www.unil.ch/fle
Cours de vacances: www.unil.ch/cvac

Course registration and academic information

Courses
Bachelor exchange students can only take courses in the 2nd and/or 3rd year of the Bachelor program (undergraduate).

To attend Master courses (graduate), exchange students must have completed a Bachelor’s degree or a minimum of 180 ECTS in Management and/or Economics.

The courses in the Master of Accounting, Control and Finance (MScCCF) and in the Master in Sustainable Management & Technology (SMT) are not open to exchange students.

Some courses may require specific prerequisites and the approval of the Professor.

All HEC students are strongly recommended to have a personal laptop computer.

Timetables and courses
http://hecnet.unil.ch/hec/timetables

Courses for exchange students
www.unil.ch/hec/exchange/choice-of-courses

Courses outside HEC Lausanne
Exchange students registered at HEC Lausanne are allowed to take courses in another faculty of UNIL, but most courses must be taken at HEC Lausanne, the main faculty where the student is enrolled.

A limited number of courses are also open at the Ecole Polytechnique Fédérale de Lausanne (EPFL), upon request by the student before or at the beginning of the semester, directly to the department concerned.

Registration
Students must register for courses/exams during the 3rd and 4th weeks of the semester.

Registration dates for exams: www.unil.ch/hec/exchange/exams

Exchange students are expected to take their exams during the official exam session under the same conditions as regular students.

Format of examinations
Written, oral, seminar or ENEP (Onsite digital exams)

Full time course load
30 ECTS per semester
14 weeks of classes

Transcripts of records
An official transcript is sent by e-mail to the exchange coordinator of the home university about ten days after the end of the examination session.

grading system

<table>
<thead>
<tr>
<th>UNIL grades (0-6 scale)</th>
<th>ECTS grades</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>A</td>
<td>Excellent</td>
</tr>
<tr>
<td>5.5</td>
<td>B</td>
<td>Very good</td>
</tr>
<tr>
<td>5</td>
<td>C</td>
<td>Good</td>
</tr>
<tr>
<td>4.5</td>
<td>D</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>4</td>
<td>E</td>
<td>Pass</td>
</tr>
<tr>
<td>3/3.5</td>
<td>FX</td>
<td>Fail</td>
</tr>
<tr>
<td>1/1.5/2/2.5</td>
<td>F</td>
<td>Fail</td>
</tr>
<tr>
<td>0</td>
<td>Unjustified absence at the exam or cheating</td>
<td></td>
</tr>
</tbody>
</table>
Ms Madeleine LINARD
Executive Director for International Relations
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Ms Jessica ULLOA
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HEC LAUSANNE
fact sheet 2023-2024

about UNIL
7 faculties
190 research units
335 partner universities
17'000 students
125 nationalities
40 sheep on campus
2 km² campus area
133 sports activities
10 minute walk to lakeshore

HEC Lausanne
2 bachelor programs
9 master programs
International Relations Office
Internef 256 and 256.1
UNIL-Chamberonne
1015 Lausanne
Switzerland
Erasmus code:
CHLAUSANN01
www.unil.ch/hec/exchange/in
www.unil.ch/hec

about covid-19
www.unil.ch/coronavirus

find us on:
living costs

The average budget a student needs to live in Lausanne is around CHF 1’950 per month (incl. CHF 600 to 800 per month for accommodation). This amount includes food, personal effects, housing, health and accident insurance, books and school supplies.

More info: www.unil.ch/international/insurance

accommodation

UNIL works closely with the Fondation Maisons pour Etudiants Lausanne (FMEL), which welcomes over 3’500 students at 14 sites, mainly in the greater Lausanne area.

UNIL tries as much as possible to secure accommodation for all exchange students in an FMEL hall of residence. However, since FMEL has a limited number of places available, UNIL cannot unfortunately guarantee housing for all exchange students and priority is given to those coming from overseas.

It is therefore recommended that exchange students consider other housing options on the private rental market at the same time. If needed, UNIL and EPFL run a joint accommodation database reserved exclusively for students.

More info:
www.unil.ch/international/comingtolausanne
www.fmel.ch
www.unil-epfl-logement.ch/en

health insurance

As health and accident insurance is mandatory in Switzerland, foreign students must have an insurance coverage that complies with Swiss regulations. If a foreign health and accident insurance does not offer the minimum coverage required by Swiss law, exchange students will have to contract a Swiss health and accident insurance for international students. European students can benefit from the minimum coverage required by Swiss law if they have a European Health Insurance Card.

More info: www.unil.ch/international/insurance

student services

<table>
<thead>
<tr>
<th>Information for exchange students</th>
<th><a href="http://www.unil.ch/international/incoming">www.unil.ch/international/incoming</a></th>
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</thead>
<tbody>
<tr>
<td>Life on campus</td>
<td><a href="http://www.unil.ch/etudiants">www.unil.ch/etudiants</a></td>
</tr>
<tr>
<td>UNIL-EPFL Sports</td>
<td><a href="https://sport.unil.ch/">https://sport.unil.ch/</a></td>
</tr>
<tr>
<td>University Library</td>
<td><a href="https://www.bcu-lausanne.ch/en/">https://www.bcu-lausanne.ch/en/</a></td>
</tr>
<tr>
<td>IT Services</td>
<td><a href="http://www.unil.ch/etudiants/IT">www.unil.ch/etudiants/IT</a></td>
</tr>
<tr>
<td>Support and Assistance (e.g. disabilities)</td>
<td><a href="http://www.unil.ch/etudiants/Support-assistance">www.unil.ch/etudiants/Support-assistance</a></td>
</tr>
<tr>
<td>HEC Career Center</td>
<td><a href="https://heccareer.ch/">https://heccareer.ch/</a></td>
</tr>
<tr>
<td>Comité HEC Lausanne</td>
<td><a href="https://comite.ch/">https://comite.ch/</a></td>
</tr>
<tr>
<td>ESN-UNIL student association</td>
<td><a href="https://unil.esn.ch/">https://unil.esn.ch/</a></td>
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</tbody>
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